



The Canberra Training School Pty Ltd. T/A CANBERRA BUSINESS AND TECHNOLOGY COLLEGE

SIT50416 DIPLOMA OF HOSPITALITY MANAGEMENT COURSE INFORMATION

COURSE INFORMATION	
RTO Name	Canberra Business and Technology College (CBTC)
RTO Code	40882
CRICOS Code	03465J
Training package	SIT Tourism, Travel and Hospitality Training Package
Qualification	SIT50416 Diploma of Hospitality Management
CRICOS Course Code	0100722
Units of Competency	Total: 28 Units 13 Core and 15 Elective
Qualification details/ Course overview	This qualification reflects the role of highly skilled senior operators who use a broad range of hospitality skills combined with managerial skills and sound knowledge of industry to coordinate hospitality operations. They operate independently, have responsibility for others and make a range of operational business decisions.
Job roles	<p>This qualification provides a pathway to work in any hospitality industry sector as a departmental or small business manager. The diversity of employers includes restaurants, hotels, motels, catering operations, clubs, pubs, cafés, and coffee shops. This qualification allows for multi skilling and for specialisation in accommodation services, cookery, food and beverage and gaming.</p> <p>Possible job titles include:</p> <ul style="list-style-type: none"> • • banquet or function manager • • bar manager • • café manager • • chef de cuisine • • chef patissier • • club manager • • executive housekeeper • • front office manager • • gaming manager • • kitchen manager • • motel manager • • restaurant manager • • sous chef • • unit manager catering operations <p>(As per SIT-Tourism, Travel and Hospitality Training Package)</p>



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Pathways into the qualification	<p>It is recommended that individuals entering this qualification hold lower level qualification/s, such as certificate IV in commercial cookery and/or gain industry experience prior to entering the qualification.</p> <p>Please also refer to CBTC Entry Requirements below.</p>
Pathways from the qualification	<p>After achieving this qualification, individuals may engage in further learning in vocational or higher education through Advanced Diploma and Degree qualifications in Hospitality Management.</p>
Entry requirements	<ul style="list-style-type: none"> ▪ Domestic students <ul style="list-style-type: none"> ○ Age 18+ ○ Completed high school, or equivalent ▪ International students <ul style="list-style-type: none"> ○ <u>Age:</u> 18+ ○ <u>English language requirements:</u> IELTS 5.5 or equivalent; or pass CBTC English test; or successful completion of any other Certificate or higher level course in Australia; ○ <u>Educational requirements:</u> Completion of Year 12 or equivalent or higher ○ <u>Work experience:</u> Not required
Qualification and recognition	<p>Students who successfully complete this qualification will be awarded nationally recognised SIT50416 Diploma of Hospitality Management</p>
Learning outcomes	<ul style="list-style-type: none"> ▪ Manage diversity in the workplace ▪ Create and use databases ▪ Design and produce business documents ▪ Manage conflict ▪ Manage finances within a budget ▪ Roster staff ▪ Lead and manage people ▪ Monitor work operations ▪ Use hygienic practices for food safety ▪ Participate in safe food handling practices ▪ Identify hazards, assess and control safety Risks ▪ Implement and monitor work health and safety Practices ▪ Work effectively as a cook ▪ Source and use information on the hospitality Industry ▪ Coordinate cooking operations ▪ Manage operational plan ▪ Enhance customer service experiences ▪ Develop and manage quality customer service practices ▪ Prepare and monitor budgets ▪ Research and comply with regulatory requirements



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	<ul style="list-style-type: none"> ▪ Establish and conduct business relationships ▪ Manage meetings ▪ Make a presentation ▪ Develop workplace policy and procedures for sustainability ▪ Manage risk ▪ Analyse and present research information ▪ Recruit, select and induct staff ▪ Monitor staff performance
Mode of delivery	<ul style="list-style-type: none"> ● Classroom based 30 hours per week
Program delivery details	<p>Delivery location: 75 Gozzard St, Gungahlin ACT 2912, Australia</p> <p>Number of study weeks: 40</p> <p>Holiday weeks: 12 weeks</p> <p>Total course duration: 52 weeks</p> <p>Number of hours per week: 30 hours</p> <p>Class timetable: Classes may be held between 8:30am-9pm, Monday- Saturday (excluding public holidays). Students are advised of their class timetables during orientation.</p> <p>Sample timetable</p> <p style="background-color: yellow;">Monday, Tuesday, Wednesday and Thursday – 9.00 am to 5.30 pm</p>
Recognition of Prior Learning (RPL)/ Credit Transfer	<p>Students can apply for RPL/ Credit transfer based on prior work experience and/or education/training. Please note that the course duration may be reduced if RPL/ Credits are granted and the 'Confirmation of Enrolment' will be adjusted accordingly.</p>
Teaching/learning resources	<p>Students will have access to the following course materials:</p> <ol style="list-style-type: none"> 1. Study Guides 2. Assessment packs 3. Power-point presentations 4. Online course content 5. Computers 6. Internet access 7. Links to external resources 8. Overhead projectors 9. Library resources
Assessment methods	<p>Assessments/ Evidence-gathering techniques <u>may</u> include:</p> <p>A. Role Play / Video recordings/ Presentation / Discussion Forums</p> <p>B. Oral – Questioning</p> <p>C. Case study</p> <p>D. Written assessments/Report/Essay/Research/Group Project</p> <p>Students may be required to submit video presentations to authenticate some of their practical work. They may also be</p>



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	required to participate in an oral interview at their course end of the course.
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Nominal training hours	1200 hours
Term Dates	Please refer to CBTC Term Dates
Fees	Please refer to CBTC Fee Schedule

