



# The Canberra Training School Pty. Ltd. T/A CANBERRA BUSINESS AND TECHNOLOGY COLLEGE

## ELICOS General English CRICOS Course Code 0101499

ELICOS General English course is aimed to provide core English language skills for all students to have the necessary skills to communicate effectively and confidently with a diverse range of people on a variety of topics frequently encountered in everyday.

Students will study all English language skill areas, including reading, writing, listening, speaking, vocabulary, pronunciation and grammar.

This General English course prepares students to communicate successfully in English outside the classroom. The course is designed to develop autonomous learning through student-centered activities with a focus on task-based learning and communicative performance.

The course effectively integrates the four macro-skills, which optimises the possibility of a student reaching their learning potential. By the end of the course, students will be able to use their English more confidently and with greater fluency. The main delivery mode is face-to face. However, online materials and homework will provide students the opportunity to study outside the classroom in their own time.

Students entering the General English course will be studying for a variety of reasons. This course aims to address the gap and prepare students for work, living and travel by equipping them with macro skills focusing on aspects of communication with the larger public.

According to English Australia "ELICOS students may want to continue studying at an Australian high school, TAFE / vocational college or university; travel or work in an English-speaking country; gain a qualification that gives them entry to improved work or study options at home or better access to cultures where English is the mode of communication, hence there is definitely a need for General English among the International community.

### **Entry requirements**

Students must be over 18 years of age at the time of course commencement. Students must secure an appropriate visa that allows them to study in an Australian Registered Training Organisation prior to course commencement.

### **Academic entry requirements**

To gain entry to this course, students must have successfully completed year 11 or secondary studies in their home country equivalent to an Australian Year 11\*. (\*Subject to the country Assessment Level) and course.

### **Orientation**

CBTC delivers an orientation to students outlining course requirements, processes, demands, support services and general information prior to course commencement.

### **Duration**

This course is offered over 10 weeks.

The course duration is appropriate for addressing learner needs as it allows an appropriate amount of time for students to learn concepts, develop knowledge and understanding, reflect on learning and apply skills and opportunities.



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## General English – Elementary

### English language entry requirements

General English – Elementary is a program of study designed for international students with a minimum beginner level of general English. The curriculum is to be taught as a single-level class at Elementary level or IELTS equivalent 3.5 – 4.0 or equivalent.

### Learning Outcome

General English – Elementary Level		
Skill	Learning Outcomes	
Listening	<ul style="list-style-type: none"><li>• Listen and respond to short, simple information text (address)</li><li>• Listen and respond to short, simple instructions and directions</li><li>• Listen and respond to short, simple spoken exchange</li><li>• Listen and respond to basic narratives</li><li>• Listen and respond to phone messages</li></ul>	
Speaking	<ul style="list-style-type: none"><li>• Participate in short, simple exchanges</li><li>• Ask for and give short, simple verbal instructions or directions</li><li>• Respond to short, simple information</li><li>• Ask to repeat if the information is unclear</li></ul>	
Reading	<ul style="list-style-type: none"><li>• Read and respond to simple comprehension on an address</li><li>• Read and respond to simple comprehension on a personal information text</li><li>• Read and respond to simple comprehension on a short, simple message</li><li>• Read and respond to simple comprehension on a short, simple narrative</li><li>• Read and respond to simple comprehension on a short, simple information text</li><li>• Read and respond to simple comprehension on an informal and formal letter</li></ul>	



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## Writing

- Write an address
- Write a 50 word personal information text
- Write a 20-30 word simple message
- Write a 20-30 word simple narrative
- Write a 20-30 word simple information text
- Write an 50-100 word informal letter





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## ELICOS General English – Pre Intermediate

### English language entry requirements

General English – Pre-Intermediate is a program of study designed for international students with a minimum Elementary level of general English. The curriculum is to be taught as a single-level class at Pre-Intermediate level or IELTS equivalent 4.5 or equivalent.

### Learning Outcome

General English –Pre-Intermediate Level	
Skill	Learning Outcomes
Listening	<ul style="list-style-type: none"><li>• Listen and respond to simple comprehension questions on simple verbal transactions</li><li>• Listen and respond to simple comprehension questions on information text</li><li>• Listen and respond to simple comprehension questions on personal opinions</li><li>• Listen and respond to simple comprehension questions on narratives and experiences</li><li>• Listen and respond to simple comprehension questions on phone messages</li></ul>
Speaking	<ul style="list-style-type: none"><li>• Participate in conversations to exchange information</li><li>• Give simple instructions</li><li>• Participate in simple daily transactions</li><li>• Handle / submit complaints</li></ul>
Reading	<ul style="list-style-type: none"><li>• Read and respond to an informal letter /email</li><li>• Read and respond to a formal letter</li><li>• Read and respond to a short message</li><li>• Read and respond to a CV</li><li>• Read and respond to a comparative text</li><li>• Read and respond to an opinion text</li><li>• Read and respond to a narrative text</li></ul>



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## Writing

- Write a 100 word informal letter /email
- Write a 100 word formal letter
- Write a 100 word short message
- Write a 150 word comparative text
- Write a 150 word opinion text
- Write a 150 word personal recount /narrative





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## ELICOS General English – Intermediate

### English language entry requirements

General English – Intermediate is a program of study designed for international students with a minimum Pre-Intermediate level of general English. The curriculum is to be taught as a single-level class at Intermediate level or IELTS equivalent 5.0 or equivalent.

### Learning Outcome



General English – Intermediate Level	
Skill	Learning Outcomes
Listening	<ul style="list-style-type: none"><li>• Listen and respond to a simple conversation</li><li>• Listen and respond to a short description</li><li>• Listen and respond to a radio program</li><li>• Listen and respond to a news report</li></ul>
Speaking	<ul style="list-style-type: none"><li>• Participate in a casual conversation about familiar information</li><li>• Plan and give a short talk</li><li>• Describe and compare people, places and things</li><li>• Give and respond to warnings, recommendations and advice</li><li>• Ask for permission</li><li>• Participate in a transactional exchange</li><li>• Express strong opinions appropriately</li><li>• Talk about news events</li><li>• Use reported speech</li><li>• Check information and ask for repetition</li><li>• Tell a story</li></ul>



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<b>Reading</b>	<ul style="list-style-type: none"><li>• Read and respond to comprehension questions on an informal email /letter</li><li>• Read and respond to comprehension questions on a notice</li><li>• Read and respond to comprehension questions on a formal email / letter</li><li>• Read and respond to comprehension questions on a review</li><li>• Read and respond to comprehension questions on an opinion article</li><li>• Read and respond to comprehension questions on an instruction text</li><li>• Read and respond to comprehension questions on a job application letter</li><li>• Read and respond to comprehension questions on a short description text</li><li>• Read and respond to comprehension questions on a short narrative</li></ul>
<b>Writing</b>	<ul style="list-style-type: none"><li>• Write a 150 word informal email /letter</li><li>• Write a 150 word formal email /letter</li><li>• Write a 200 word review</li><li>• Write a 250 word opinion text</li><li>• Write a 200 word instruction text</li><li>• Write a 150 word job application letter</li><li>• Write a 150 word short description text</li><li>• Write a 200 word personal narrative text</li></ul>





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## ELICOS General English – Upper Intermediate

### English language entry requirements

General English – Upper Intermediate is a program of study designed for international students with a minimum Intermediate level of general English. The curriculum is to be taught as a single-level class at Upper Intermediate level or IELTS equivalent 5.5 or equivalent

### Learning Outcome

General English – Upper - Intermediate Level	
Skill	Learning Outcomes
Listening	<ul style="list-style-type: none"><li>• Identify main points and react to ideas in a discussion</li><li>• Listen and respond to interrogatives</li><li>• Listen and respond to spoken narratives</li><li>• Listen and respond to the important points in a presentation or lecture</li><li>• Listen and respond to polite language</li><li>• Listen and respond to personal preferences</li><li>• Listen and respond to casual conversations on a range of subjects</li><li>• Listen and respond to complex telephone exchanges</li><li>• Listen and respond to a live interview</li></ul>





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<b>Speaking</b>	<ul style="list-style-type: none"> <li>• Talk about something factual</li> <li>• Participate in a conversation, keep it going effectively, interrupt politely, and respond to other people's ideas</li> <li>• Express feelings and emphasise opinions about everyday situations</li> <li>• Politely agree or disagree with others and explain why</li> <li>• Talk in detail about imaginary situations in the present, past and future</li> <li>• Talk in detail about different aspects of the future, and express certainty about future events</li> <li>• Make, refuse and accept offers politely</li> <li>• Tell a story and give extra detail where necessary</li> <li>• Deal with problems on the phone</li> <li>• Express wishes, hopes and regrets</li> <li>• Report on what other people have said or asked in different ways</li> <li>• Ask and answer detailed questions about the present and past</li> <li>• Apologise politely and respond appropriately to apologies</li> <li>• Make and respond appropriately to suggestions</li> </ul>
<b>Reading</b>	<ul style="list-style-type: none"> <li>• Read and respond to simple comprehension on main points and details in an article that expresses a specific point of view</li> <li>• Read and respond to comprehension questions on an opinion text</li> <li>• Read and respond to comprehension questions on an article giving general advice</li> <li>• Read and respond to comprehension questions on a biography</li> <li>• Read and respond to comprehension questions on a presentation</li> <li>• Read and respond to comprehension questions on a description text</li> <li>• Read and respond to comprehension questions on a report</li> <li>• Read and respond to comprehension questions on a review</li> <li>• Read and respond to comprehension questions on a discursive article</li> </ul>
<b>Writing</b>	<ul style="list-style-type: none"> <li>• Write a 300 word article expressing a point of view</li> <li>• Write a 300 word opinion text</li> <li>• Write an advice text</li> <li>• Write a 500 word biography</li> <li>• Write a 250 word presentation</li> <li>• Write a 250-300 word description text</li> <li>• Write a 300 word report</li> <li>• Write a website review</li> </ul>



# The Canberra Training School Pty. Ltd. T/A CANBERRA BUSINESS AND TECHNOLOGY COLLEGE

## ELICOS General English – Advanced

### English language entry requirements

General English – Advanced is a program of study designed for international students with a minimum Upper Intermediate level of general English. The curriculum is to be taught as a single-level class at Upper Intermediate level or IELTS 6.0 or equivalent.

<b>General English – Advanced Level</b>	
<b>Skill</b>	<b>Learning Outcomes</b>
<b>Listening</b>	<ul style="list-style-type: none"> <li>• Listen and respond to complex and animated discussions about current and personal issues</li> <li>• Listen and respond to similarities and differences in opinions</li> <li>• Listen and respond to texts from different situations and media and make notes from them</li> <li>• Listen and respond to application of tact in different situations</li> <li>• Listen and respond to personal preferences and differing viewpoints</li> <li>• Listen and respond to some euphemistic expressions</li> <li>• Listen and respond to a range of conversational strategies appropriately</li> <li>• Listen and respond to a range of idiomatic and metaphorical language</li> <li>• Follow an extended speech on a familiar or unfamiliar complex topic</li> </ul>
<b>Speaking</b>	<ul style="list-style-type: none"> <li>• Talk about the present and the past using a variety of time expressions</li> <li>• Use circumlocution and paraphrasing to clarify meaning</li> <li>• Express detailed views and opinions on a current complex issue tactfully and clearly and respond appropriately</li> <li>• Talk about the future when seen from a point in the past</li> <li>• Use a range of conversational strategies appropriately</li> <li>• Follow established conventions to tell an anecdote</li> <li>• Use a range of idiomatic and metaphorical language</li> <li>• Plan and give a clear well-structured talk on a familiar subject</li> </ul>



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<b>Reading</b>	<ul style="list-style-type: none"><li>• Read and respond to comprehension questions on an article about a modern day issue</li><li>• Read and respond to comprehension questions on a proposal</li><li>• Read and respond to comprehension questions on a discussion text</li><li>• Read and respond to comprehension questions on a letter or email of complaint</li><li>• Read and respond to comprehension questions on an article in which the writer expresses a specific point of view</li><li>• Read and respond to comprehension questions on an informal email</li><li>• Read and respond to comprehension questions on an instruction text</li><li>• Read and respond to comprehension questions on a descriptive language in narratives</li></ul>
<b>Writing</b>	<ul style="list-style-type: none"><li>• Write a 300-350 word persuasive text</li><li>• Write a 350-500 word proposal</li><li>• Write a 300-350 word discussion text</li><li>• Write a 300-350 word letter or email of complaint</li><li>• Write a 300-350 word review</li><li>• Write an 300-350 informal narrative email</li><li>• Write an 300-350 word instruction text</li><li>• Write 300-350 word descriptive language in a narrative</li></ul>

