



# The Canberra Training School Pty. Ltd. T/A CANBERRA BUSINESS AND TECHNOLOGY COLLEGE

## GENUINE TEMPORARY ENTRANT (GTE) APPLICANT ASSESSMENT FORM

### INSTRUCTIONS

The Genuine Temporary Entry Form (GTE Form) is required by CBTC for assessing a prospective international student as a Genuine Temporary Entrant (GTE).

Instructions for completion of the GTE Form

1. All the questions must be answered and no field must be left blank. If something does not apply state "N/A".
2. Information on this form must be accurate and dates must match with the supporting documents provided such as Qualifications and Work Experience Letters.
3. Copies of financial capacity documentation must be submitted at the time of application. Offer will not be issued without evidence of financial capacity.
4. GTE Form must be signed and dated by Student and Agent. Agent signature does not apply to direct applicants.
5. Send the completed and signed GTE Form along with other supporting documents (evidence of qualifications, employment, English and Statement of Purpose - SOP) together with your application.
6. Agents must retain a copy of the completed and signed GTE Form and all supporting documents on the student's file.
7. Once completed and signed GTE form along with all the documents is received, CBTC will conduct final GTE assessment. If successful an offer will be issued.

### IMPORTANT NOTE FOR AGENTS:

- CBTC conducts random audits of the Agent's GTE assessment processes.
- Agents must be aware that they are responsible for making a recommendation to CBTC, and that visa refusals and future compliance of students in Australia impacts on CBTC's risk rating with the Department of Immigration and Border Protection (DIBP). Recruiting a student who does not satisfy DIBP's Genuine Temporary Entrant Criteria may result in suspension or termination of the agent agreement with CBTC.

### STUDENT VISA CONDITIONS/CBTC REFUND POLICY

- Are you aware that under the student visa program you must abide by your visa conditions? Yes No
- Are you aware that you cannot transfer to another education provider without completion of the first 6 months of your CBTC course and that you require a letter of release from CBTC? Yes No
- Are you also aware that if you change your education provider without a release letter, your visa might be cancelled? Yes No
- Are you aware that you must maintain health insurance for you and your family members while in Australia? Health insurance can be provided by obtaining Overseas Student Health Cover (OSHC) which provides medical and hospital insurance. Yes No
- Are you aware of the work restrictions while studying full-time in Australia? (maximum 40 hours per fortnight) Yes No
- Have you read the CBTC tuition fee refund policy? Yes No



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## OFFICE USE ONLY

Received By:  Approved  
Date Received:  Rejected  
Date Processed:

## STUDENT DETAILS

Family Name: Given Names:  
Passport Number Date of Birth (dd/mm/yy):  
Nationality: Gender:  Male  Female  
Email: Address:  
Course/s:

1. Have you travelled to Australia before?  Yes  No  
If yes, when and for what reasons?

2. Have you ever had an Australian visa application denied or an Australian visa cancelled?  Yes  No  
If yes, please provide more details.

3. Have you ever held a visa from any other country?  Yes  No  
If yes, which country and for how long?

4. Do you have any relatives or friends in Australia?  Yes  No

If yes, please provide:

Their name/s:

Their relationship to you

State they live in

5. Do you have any immediate family members (e.g. children, parents) who will remain in your home country whilst you are in Australia?  Yes  No  
If yes, please provide:

Their name/s

Their relationship to you

6. What is your relationship status? Please specify:  Single  Married  De Facto  Separated/Divorced

i. If you have a spouse/partner, is he/she coming to Australia with you, as a dependant on your student visa?  Yes  No

ii. If yes, has he/she previously applied for an Australia visa?  Yes  No

Please provide his/her full name

7. Do you have any children?  Yes  No

If yes, how many and will they accompany you to Australia?



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8. Do you have any criminal convictions? If yes, provide details

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9. Is a similar course available in your country? If Yes, Why do you want to study this course at CBTC in Australia?

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10. Have you previously applied or currently are applying for admission at other Australian education providers? Yes No If yes, please give details of all application processes and the outcomes.

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11. Have you previously studied in Australia? Yes No ; If yes, please state:

Name of the institution:  
Course Taken:  
Period of study

12. Why did you choose to study in Australia and not in your home country?

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Canberra Business & Technology College

13. Why have you chosen to study at Canberra Business and Technology College?

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14. Why have you chosen to study this course/s?

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15. What are the key aspects of this course/s that interest you the most?

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16. Please provide more details on the research you have done to base your decision to study in Australia and at Canberra Business and Technology College.

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17. Are you changing your area of study from previous studies or work experience? If yes, why?

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18. Is there a gap between the time you finished your previous studies and when you wish to recommence your studies with Canberra Business and Technology College? Yes No If yes, please explain the reasons for this gap.

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19. What are your future plans and professional aspirations? How will this course help you achieve them?

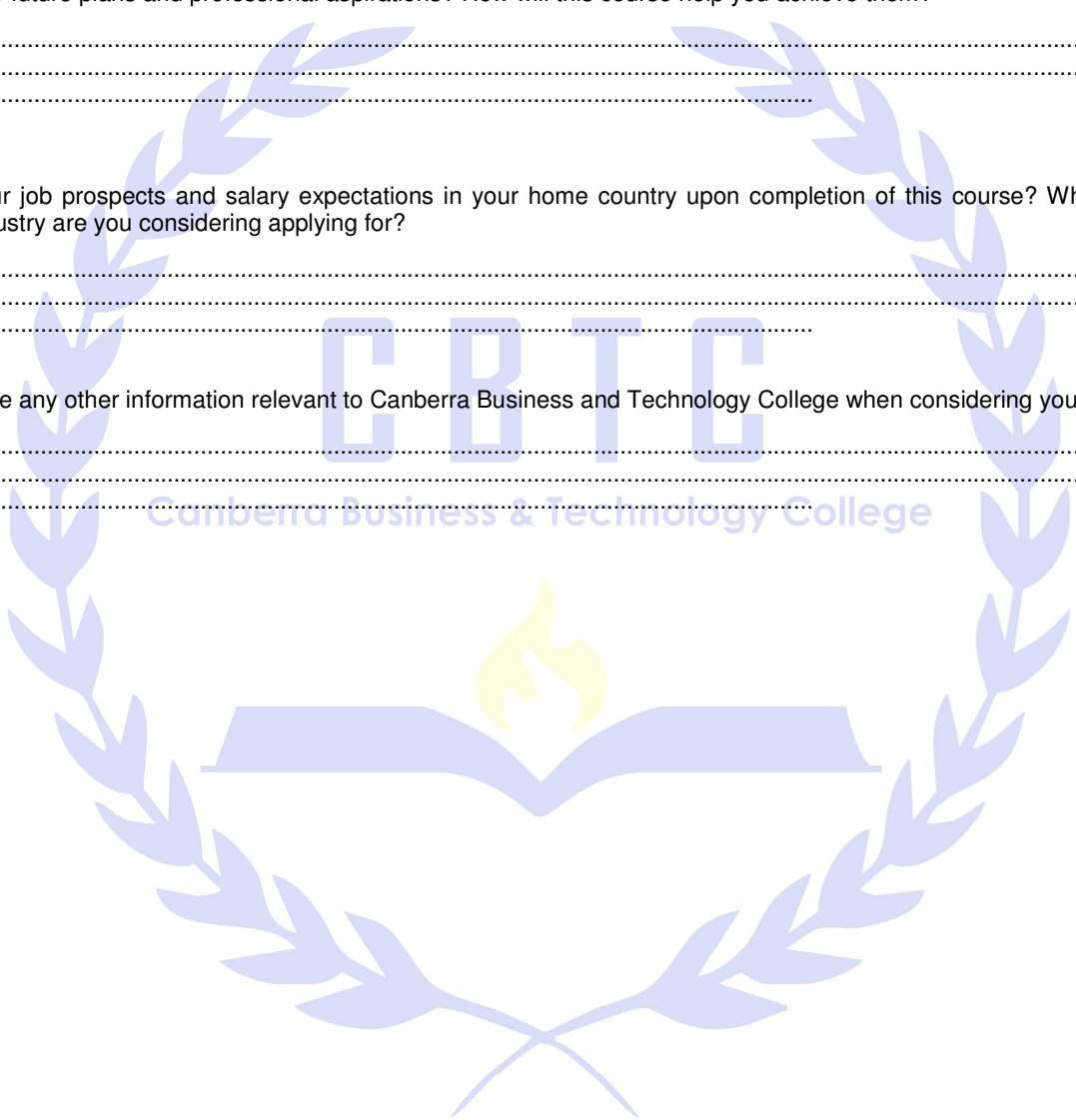
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20. What are your job prospects and salary expectations in your home country upon completion of this course? What position/roles within the industry are you considering applying for?

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21. Please provide any other information relevant to Canberra Business and Technology College when considering your application.

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## ACADEMIC HISTORY AND EMPLOYMENT- THE DATES MUST MATCH WITH THE SUPPORTING DOCUMENTS PROVIDED

Please list all your prior academic qualifications from Year 10 (where applicable) (this includes any current or incomplete studies)

Course	Start Date	End Date	City/Town
Course	Start Date	End Date	City/Town
Course	Start Date	End Date	City/Town
Course	Start Date	End Date	City/Town

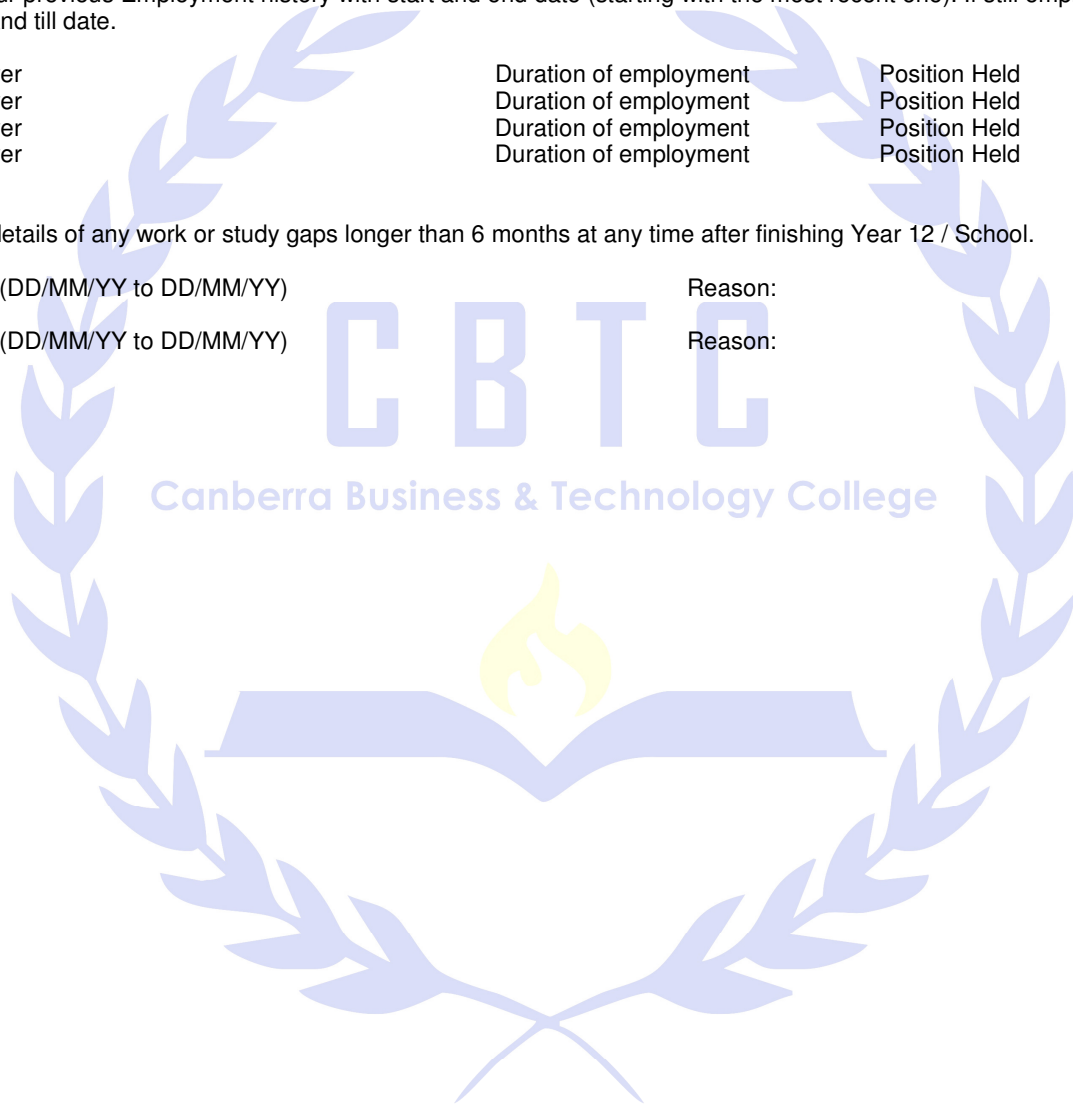
Please list all your previous Employment history with start and end date (starting with the most recent one). If still employed write start date and till date.

Name of Employer	Duration of employment	Position Held
Name of Employer	Duration of employment	Position Held
Name of Employer	Duration of employment	Position Held
Name of Employer	Duration of employment	Position Held

Please provide details of any work or study gaps longer than 6 months at any time after finishing Year 12 / School.

Duration of Gap (DD/MM/YY to DD/MM/YY) Reason:

Duration of Gap (DD/MM/YY to DD/MM/YY) Reason:





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**This section is to assess the finances required by you, and those available to you, while studying.**

- Students who are awarded government scholarships should submit the relevant scholarship approval letter and any accompanying forms.
- Where a student continues to receive salary from their employer while they are studying in Australia-evidence in the form of letter from the company confirming the arrangement.
- Where a student is self-funding their study (or family sponsorship), evidence of financial capacity including – income tax returns; bank statements for the person responsible for payment of the students tuition and living in Australia for the previous 12 months.
- If self-funding, evidence that annual income is equivalent to AUD\$60,000 (for single student) or AUD\$70,000 (where family are accompanying student).
- Where a family member is paying for the student, evidence of the relationship to the student (eg. Mother or father etc.)
- Employment certificates on company letter head, indicating the position the funding family member has, and length of service.

1. COURSE FEES			
Number of offer letters/COEs	Course/page program details	Tuition fee (AUD)	Tuition fee Equiv. local currency
<b>Course 1</b>			
Course name			
Education provider			
Course commencement date			
Course duration			
Total course fee			
<b>Course 2</b>			
Course name			
Education provider			
Course commencement date			
Course duration			
Total course fee			
<b>Course 3</b>			
Course name			
Education provider			
Course commencement date			
Course duration			
Total course fee			
Total tuition fee cost for the duration of the course and therefore student visa			

2. LIVING EXPENSES			
	Amount per year in AUD	Total AUD	Total in local currency equiv.
Living cost for applicant	19830		
Living cost for spouse	6940		
Living cost for child 1	2970		
School cost (if 5-17 years of age)	8000		
Living cost for child 2	2970		
School cost (if 5-17 years of age)	8000		
Total living expenses for the duration of your academic program			



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3. TRAVEL COSTS			
	Amount per year in AUD	Total AUD	Total in local currency equiv.
Travel cost for applicant	2000		
Travel cost for spouse	2000		
Living cost for child 1	1000		
Living cost for child 2	1000		
Total travel costs			

4. OSHC(Please choose one)		
	Total AUD/year	Total in local currency equiv.
Single	594	
Couple	1643	
Multi(Family)	2396	

FUNDS REQUIRED		
	Total AUD	Total in local currency equiv.
Total Funds (1+2+3+4)		
Minus pre paid tuition fee		
Total Fund Required		

FUNDS SHOWN		
Education Loan	Total AUD	Total in local currency equiv.
Amount of Loan		
Bank Name		
Type of Loan(secured or unsecured)		
Collateral Security/Holder of Security		
Name of all loan guarantors		
Relationship of guarantors to the applicant		
Loan duration and monthly repayments(EMI)		

MONEY DEPOSIT				
Type of Funds	Name of Bank	Account Number	Sponsor's name and relationship	Acceptable funds shown
Total funds shown	AUD		Local Currency	

THIS QUESTION IS TO BE COMPLETED FOR APPLICANTS FROM INDIA AND NEPAL ONLY:

If your source of funding is a Bank Loan, is the bank an approved bank which is listed on the Australian High Commission website

Yes No

If Yes, what's the name of the bank?

Please provide evidence of funds (e.g. bank statements for the past 3 months, loan documents, financial guarantee from your sponsor, etc).



# The Canberra Training School Pty. Ltd. T/A CANBERRA BUSINESS AND TECHNOLOGY COLLEGE

Are you applying directly i.e without using an agent? Yes No

If Yes, Go to Student Declaration

If No, Complete Agent Declaration and Student Declaration

## STATEMENT OF PURPOSE

Please attach a Statement of Purpose outlining the reasons for undertaking your intended course/s at Canberra Business and Technology College. The Statement of Purpose is to be identical to the statement you intend to lodge with your visa application with the Department of Immigration & Border Protection (DIBP).

The Statement of Purpose needs to cover the following points:

- your reasons for choosing to undertake the course of study specified in your application
- your reasons for choosing Canberra Business and Technology College
- your reasons for choosing to study in Australia rather than in your home country
- the relevance of your intended course/s to your academic and/or employment background
- the relevance of the course/s to your future career/educational plans

## STUDENT DECLARATION APPLIES TO DIRECT APPLICANTS AND APPLICANTS APPLYING THROUGH AGENT

I declare that:

- The information I have supplied in this application is complete, correct and up-to-date in every detail. I understand that the application may be rejected if there is contradictory information.
- I have access to the total funds required while in Australia to cover all travel, overseas student health cover, tuition and living costs for myself and any accompanying family members.
- I understand that, by completing this form, I am giving Canberra Business and Technology College written consent to verify the information I have supplied in this form and to request further support documentation.
- I declare that I have a genuine intention to undertake the study pathway for which I have applied.

Therefore I request that I am assessed for an offer/conditional offer with CBTC.

Please forward completed application and certified true copies of documents to [admissions@cbtc.edu.au](mailto:admissions@cbtc.edu.au)

Applicant's Signature: \_\_\_\_\_

Parent or Guardian's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

(dd/mm/yy)

(dd/mm/yy)





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## AGENT DECLARATION

### I declare that:

- I have assessed the applicant as a Genuine Temporary Entrant (GTE) as defined by the Australian Department of Immigration and Border Protection (DIBP) at [www.immi.gov.au](http://www.immi.gov.au)
- to the best of my knowledge the applicant is genuine in making this application and has every intention of completing the chosen course(s) at CBTC.
- I have made every effort to verify the authenticity and validity of documents which I keep in the student's file. Copies of supported documents are submitted with the completed and signed GTE form.
- I am satisfied that the applicant has genuine access to the total funds required while in Australia to cover all travel, overseas student health cover, tuition and living costs for themselves and any accompanying family members.
- I have checked the dates mentioned on the supporting documents and match with the information filled in the GTE Form. There is no contradictory information. I understand that the application may be rejected if there is contradictory information.
- Therefore, I recommend that the student be assessed for an offer/conditional offer with CBTC.

Agent's Company Name

Signature of officer

Name of officer

Position

Date (DD-MM-YYYY)